

Final

Minutes: Healthy Start Coalition of Flagler and Volusia Counties, Inc. Board of Directors Meeting

Date/Time: Tuesday, March 14, 2017 – 12:00 p.m. – 1:30 p.m.

Location: United Way, 3747 International Speedway Blvd., Daytona Beach, FL. 32114

Members Present: Kassandra Blissett, Patricia Boswell, Suzette Cameron, Pam Carbiener, Steve Forsyth, Amanda Hayes, Cynthia Mayer, Carly Meek, Alex Middleton, Joanna Nightingale, RN, Rafael Ramirez, Robert Snyder, Rebecca Vernon,

Members Absent: Zenesha Barkley, Alma Dixon, Jessica Fox Sznajstajler, Chris Fulton, John Meyers, Diane Smith, Loverso Walker

Guests Present: Janay White - DOH

Agenda Item	Summary/Discussion	Action	Follow-Up	Date
Welcome and Introductions	Welcome and Introductions were facilitated. Quorum was not present at the beginning of the meeting so the Consent Agenda was tabled until quorum was met. Carly requested moving to the Executive Director’s Report.	N/A	N/A	N/A
Coalition/Executive Director’s report	Dixie provided a written report to the members. Dixie did explain how the report is broken down into three categories, in order for the new board members to understand. Category A Activities- Administrative and Coalition Planning Duties; Category B Activities – Service Delivery Activities; Category C – special target populations.	Accepted by consensus	Next SDP Meeting Mindfulness Training	4-26-17 5-8-17
Photograph of Board was taken by Cher. Quorum was met as additional Board members arrived.				
Consent Agenda	The Minutes, Financial Statements and Budget were presented as a consent agenda item. Steve Forsyth made a motion to accept and Suzette Cameron seconded.	Motion passed	N/A	N/A

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Finance & Audit Committee	<p>Steve Forsyth discussed the Financial Statements and commented how the Finance and Audit Committee is pleased with how the total Cash Flow presented itself. He stated that it looks very healthy and the Coalition’s cash position is really positive. The organization has enough money for at least a month’s operating in the event of an emergency. This is best practice for any business. Dixie commented that the F/V Coalition has been very fortunate and has leveraged dollars that are not DOH. DOH is less than a third of the F/V Coalition’s budget.</p> <p>Budget discussion: funds have been reallocated based on expenditures and allowances. Excess funds that are not required to be spent by the end of the fiscal year will be moved into capital reserve or carried forward in the event the legislature does not vote to approve the Medicaid deficit.</p> <p>Steve Forsyth - Considering possibilities to either buying or to lease a property because we have outgrown our current facility at 109 Executive Circle. There are two properties we have looked at in East Volusia and may want to look at West Volusia as well. We will look to lease with right of first refusal but need occupancy options.</p> <p>Patricia Boswell stated that the Health Department in Volusia County has some space they can provide.</p>	Financials passed in Consent Agenda	<p>Next Finance Committee</p> <p>Building Committee will reconvene in Q1</p> <p>Dixie will follow up with Patricia Boswell</p>	5-12-17
Governance/ Nominating	<p>Kassandra- This year there are new actively engaged members. They have a lot of expertise that can help various components of Healthy Start. Commissioner Herzberg fulfills one of the requisite categories for local government. Annually – Code of Ethics and Conflict of Interest forms must be filled out. Everyone has fulfilled this component.</p> <p>Dixie stated that Jessica Fox Sznajstajler (who is not present today) wants to be involved in planning The Annual Meeting for next year. She contacted Dixie and Dixie recommends that she be on the Nominating & Governance Committee. She works with Consolidating Tomoka and they own the LPGA site for next year’s Annual Meeting location. Rafael stated he is a member, so there will possibly be no charge for that particular room.</p> <p>Nominating Governance Committee convenes in September.</p>	Committee Report accepted by consensus	Committee will reconvene in September	

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Old Business/New Business	<p>Carly Meek - Meetings schedule for the year is in the packet. You are welcome to go to any Healthy Start meetings and please call Dixie if you are interested and have questions.. Website has been updated. If there are any changes, please let us know.</p> <p>Robert Synder – Flagler: Categorical Programmatic Funding – Discretionary Funding – 67 counties, Flagler County is the second worst. They get funded by the DOH as if they were a very small population instead of the 104,000 plus population. Mr. Synder stated if you do not have funds, you do not have services. Between Volusia and Flagler, there are over 600,000 in population. He stated he is going to work very hard to do something about the inequity of funds to get better funding in Flagler County. He is on a mission to see more things happening and work with HS to service Flagler County and match the needs and to the population there, “...the same way I work with the DOH to do something about equity funding. They have a strong sense that people are listening and there is movement in the right direction. It has to change because there are so many unmet needs. Prenatal care is his major concern.” Mr. Snyder indicated that he would love to see as a goal for next year to have more activities in Flagler County to provide more services.</p> <p>Mrs. Morgese shared that we do fund prenatal services in Flagler and not in Volusia. We have an office and conduct home visiting throughout Flagler County. Our subcontracted provider has a designated person in the Flagler Health office. Volusia County and the West Volusia Taxing Authority fund Healthy Start to provide gap funding in Volusia County. She stated we will work with Flagler County as much as we can and that Mr. Snyder is to be commended for advocating for the residents of Flagler and their health and well-being.</p>		<p>N/A</p> <p>A meeting will be held with Mr. Snyder to discuss more thoroughly.</p>	<p>N/A</p> <p>In Q4</p>

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Announcements	<p>Carly gave big Thank You's for those who contributed for The Annual Meeting: Thank You to Dr. Meyers; Chris Fulton and to Dr. Carbiener and Halifax OBGYN for sponsoring. Thanks to the Marketing Department of Halifax who helped with our materials. All did a great job.</p> <p>Thanks to Suzette who really stepped up to the plate and helped with the VIP Reception and the presentation of the awards..</p> <p>Dixie made several announcements: Child Abuse and Neglect Prevention Month in April. We will have a Family Dance Party at The Chiles Academy – parents are helping to plan it and we will help with the support. It will be a very health-oriented dance party.</p> <p>Holly Hill will be opening a homeless complex – they are holding a Child Abuse and Neglect Prevention Block Party which we will attend.</p>	Information only.	N/A	<p>N/A</p> <p>Friday, April 21st</p> <p>April 12th</p>
Public/Other Participation	There was no public participation.	None.	N/A	N/A
Adjournment	Meeting was adjourned at 1:16 p.m.	None.	N/A	N/A

Respectfully Submitted by Dixie Morgese
