

**Minutes: Healthy Start Coalition of Flagler and Volusia Counties, Inc.
Board of Directors Meeting**

APPROVED

Date/Time: Tuesday, September 13, 2016 – 12:00p.m. – 1:30 p.m.

Location: United Way, 3747 International Speedway Blvd., Daytona Beach, FL. 32114

Members Present: Ray Salazar, Kassandra Blissett, Chris Fulton, Loverso Walker, Robert Snyder, Patricia Boswell, Rebecca Vernon, Zenesha Barkley, Jessica Fox Schnapstajler, Joanna Nightingale, John Meyers, Carley Meek, Michelle Goeb-Burkett

Members Absent: Suzette Cameron, Pam Carbiener, Alma Dixon, Steve Forsyth, Eric Goire, Amanda Hayes, Diane Smith, Bonnie Wittman

Staff Present: Dixie Morgese

Guests Present: No guests were present

Agenda Item	Summary/Discussion	Action	Follow-Up	Date
Welcome and Introductions	Welcome and Introductions were facilitated and quorum was established	N/A	N/A	N/A
Approval of the June 14, 2016 meeting minutes	Motion was made by Kassandra Blissett and seconded by Ray Salazar.	Motion passed	N/A	N/A
Committee Reports Exec Committee/ President's Report	Carly Meek and Dixie Morgese provided an overview of the Executive Committee activities.	N/A	N/A	N/A

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Finance & Audit Committee	<p>Dixie provided an overview of the Finance and Audit Committee to include the revenue summary, annual budget and update on the independent audit. Motion to accept by Ray Salazar, seconded by Chris Fulton.</p> <p>The committee has a new member, Steve Tecinelli, of Holland Financial Services. His first meeting will be in December. He has met with Dixie and reviewed previous minutes and the last audited Financial Statements.</p>	Motion Passed.	Next Scheduled Finance Committee Meeting will review audited Financial Statements	
Governance/ Nominating	<p>Kassandra gave an update on the Nominating and Governance Committee activities to include the slate of officers and review of the composition and vacant seats. Slate includes: Diane Smith as Immediate Past President, Carley Meek as President, Suzette Cameron as Vice President, Dixie Morgese as Secretary (in accordance with the by-laws). The committee is still working on a nomination and acceptance for the Treasurer position. Members were encouraged to submit names for nominees for the new calendar year.</p> <p>Awards for the Annual meeting have been reviewed by the committee. Eric Goire has been nominated as the recipient of the Blane O’Neil award.</p>			
Coalition/Executive Director’s report	Dixie provided a written report accepted by consensus to the members. Refer to attached written report by Dixie Morgese			

Agenda Item	Summary/Discussion	Action	Follow-Up	Date
Old Business/New Business	In Reports	N/A	N/A	N/A
Announcements	Annual Meeting is scheduled for February 13 th at noon – Board members at 11:00 am for VIP reception.	Information only.	N/A	N/A
Public/Other Participation	There was no public participation	None.	N/A	N/A
Adjournment	Meeting was adjourned at 1:10 p.m.	None.	N/A	N/A