

**Minutes: Healthy Start Coalition of Flagler and Volusia Counties, Inc.
Board of Directors Meeting**

Date/Time: Tuesday, March 8, 2016 – 12:07p.m. – 1:12p.m.

Location: United Way, 3747 International Speedway Blvd., Daytona Beach, FL. 32114

Members Present: Zenesha Barkley, Dr. Pam Carbiener, Alma Dixon, Steve Forsyth, Chris Fulton, Michele Goeb-Burkett, Eric Goire, Amanda Hayes, Carly Meek, Dr. John Meyers, Diane Smith, Loverso Walker, and Bonnie Wittman.

Members Absent: Cassandra Blissett, Ann Bodziak, Suzette Cameron, Jessica Fox-Sznajstajler, and Ray Salazar.

Staff Present: Dixie Morgese and Peggy Cage.

Guests Present: Danielle Baker and Anthony Miller.

Agenda Item	Summary/Discussion	Action	Follow-Up	Date
Welcome and Introductions	Diane Smith called the meeting to order and welcomed everyone. Introductions were made.	N/A	N/A	N/A
Approval of the December 8, 2015 meeting minutes	Steve Forsyth motioned to approve the December 8, 2015 minutes. Loverso Walker seconded.	Motion passed.	N/A	N/A
Committee Reports				
Exec Committee/ President's Report	Diane Smith said the Executive Committee met on March 2, 2016 and reviewed the board packet distributed today. Ms. Smith the Executive Committee had a discussion regarding the Gallup Poll assessment tool. The Executive Committee approved moving forward with the Gallup Poll. Ms. Smith will notify Hardy Smith that they will not be moving forward with his proposal and their decision to use the Gallup Poll. Ms. Smith the Executive Committee will meet after the board meeting to do a performance evaluation for Dixie Morgese, Executive Director.	Information only.	N/A	N/A
Finance & Audit Committee	The second quarter financial reports were distributed and reviewed. Ms. Morgese said the Finance and Audit Committee met on Friday, February 12, 2016 and reviewed the financial reports. Ms. Morgese reviewed the three month time study that was performed by staff. Ms. Morgese said an Ad-Hoc LLC Building Construction committee will meet on April 28, 2016 to discuss the expansion of the parking lot and other construction needs. A discussion was held on action item	Motion passed.	N/A	N/A

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<p>Governance/ Nominating</p> <p>Coalition/Executive Director's report</p>	<p>Budget Amendment #1 & Updated Revenue Summary. Eric Goire motioned to approve Budget Amendment #1 and the Updated Revenue Summary. Carly Meek seconded.</p> <p>No report. Will reconvene in September 2016.</p> <p>Please refer to Executive Director's report. Ms. Morgese reviewed the highlights of the report. A discussion was held regarding the LSF and WVHA grant funding. Ms. Morgese explained the treatment process for substance exposed moms. Ms. Smith recommended we develop an Ad-Hoc Committee to advocate for the current issues with substance exposed moms.</p> <p>A copy of the Coalition Assessment survey was distributed to the members present and a discussion was held on the results. Ms. Morgese asked the members to review the questions and asked that they submit any additional questions they may want asked.</p> <p>Ms. Morgese said Flagler County Health Department continues to do prenatal care and there is a Healthy Start worker located at their site. Ms. Morgese said we will most likely discontinue care coordination services at the Volusia County Health department in the next fiscal year.</p>	N/A	<p>N/A</p> <p>Submit questions for survey to Peggy Cage.</p>	N/A
<p>Old Business/New Business Staff Surveys/Gallup Poll</p>	<p>Ms. Morgese said the Executive Committee members met on Wednesday, March 2, 2016 and recommended implementing the poll. The poll will be done two times annually and the cost is \$15.00/employee.</p>	Information only.	N/A	N/A
<p>Announcements</p>	<p>Bonnie Wittman, Halifax Health Market Development Specialist, said the Baby and Me training was held and the program will be implemented soon. Ms. Wittman said moms who are true to her smoke free goals will receive a \$25.00 voucher to purchase diapers once a month for up to a year.</p>	Information only.	N/A	N/A
<p>Public/Other Participation</p>	<p>None.</p>	None.	N/A	N/A
<p>Adjournment</p>	<p>Meeting was adjourned at 1:30p.m.</p>	None.	N/A	N/A