

Healthy Start of Flagler and Volusia Counties *DRAFT*
Governance/Nominating Meeting Summary
Healthy Start Coalition
135 Executive Circle Suite 101
Daytona Beach, FL. 32114
Thursday, September 16, 2010

Date/Meeting Start Time: September 16, 2010 - 11:30 a.m.

Location: 135 Executive Circle Suite 101 Daytona Beach, FL. 32114

Committee Members Present: Kassandra Blissett, Ray Salazar, Jennifer Morgan and Pat Kruse.

Committee Members Absent: None

Other Board Members Present: None

Staff Present: Dixie Morgese

Staff Absent: None

Guests Present: None

Activity	Summary	Action	Follow-Up	Date
I. Welcome- Call to Order	Ray Salazar called the meeting to order at 11:30a.m.	None	None	N/A

Activity	Summary	Action	Follow-Up	Date
II. Meeting Summary –September 8, 2009	The meeting summary for 9/8/09 was reviewed by the members present.	Approved by consensus	N/A	N/A
<p>III. New Business</p> <p>Review By-laws –</p> <p>Attendance language</p> <p>Grievance policy for staff</p> <p>Board Composition</p>	<p>A thorough review was conducted on the current by-laws. The following changes were recommended:</p> <p>Affiliate member proposal. An affiliate member is a past or potential Board Member who receives notification of events, can attend as a guest at the Board meetings, and can support our organization after or prior to becoming a full member of the Board. This position would not have voting authority.</p> <p>2 year term with no succession plan</p> <p>Eliminate Secretary position and ED assume responsibility</p> <p>A recommendation to add a grievance protocol in the by-laws was discussed by the members present. Grievance policy – staff has clear access to the Chair of the Board. An appointed Ad Hoc committee can be convened and address a grievance should it be required.</p> <p>The board composition was reviewed. Ray Salazar</p>	<p>N/A</p> <p>Seat new members at</p>	<p>Language will be developed and included in the by-laws prior to the October meeting. A final draft recommendation will be presented to the Board at the December meeting.</p>	<p>10/22/10</p> <p>12/14/10</p> <p>9/21/10</p>

Activity	Summary	Action	Follow-Up	Date
Slate of officers for 2011	<p>said Eric Goire, Rebecca Slade and Jessica Fox-Sznajstajler will be seated as new board members at the September meeting.</p> <p>Mr. Salazar reviewed a letter to be mailed to potential board members Scott Simpson and Katrina Bell. Mr. Simpson was nominated by Chris Campbell to fill legal representation vacancy. Ms. Bell was nominated by Isalene Montgomery to participate on the Finance Committee:</p> <p>Reach out to Delisia Haynes – Community Medicine – nominated by Dr. Pat Kruse</p> <p>Shera Johnson – former Healthy Start board member from Brevard County – nominated by Jessica Fox-Sznajstajler.</p> <p>Missy Kelly – nominated for Treasurer – Co-chair by Isalene Montgomery/Steve Forsyth. The slate of officers will be reviewed at the October meeting.</p>	<p>September Board meeting.</p> <p>Mail letters to potential board members.</p> <p>Forward nominations to Ray Salazar, chair of the Nominating/Governance Committee or to Healthy Start.</p>	<p>ASAP</p> <p>Nominations to be reviewed at next Nom/Gov Committee meeting.</p>	<p>10/21/10</p>
IV. Old Business	None	N/A	N/A	N/A
V. Adjournment	The next meeting is scheduled for Thursday, October 21, 2010. The meeting was adjourned at 12:55pm	None	N/A	N/A