

**Healthy Start of Flagler and Volusia Counties      *DRAFT***  
**Executive Committee Meeting Minutes**  
**Thursday, February 24, 2011**

Date/Meeting Start Time:      February 24, 2011 – 8:30am – 9:45am

Location                              Healthy Start Coalition, 135 Executive Circle, Suite 101, Daytona Beach, FL. 32114

Committee Members Present:      Patricia Northey, Anne Ferguson, Isalene Montgomery and Ray Salazar.

Committee Members Absent:      None.

Other Board Members Present:      None

Staff Present:                        Dixie Morgese

Guests Present:                      None

<b>Activity</b>	<b>Summary</b>	<b>Action</b>	<b>Follow-Up</b>	<b>Date</b>
I. Welcome- Call to Order	Meeting called to order at 8:35am.	N/A	N/A	N/A
II. Approval of minutes February 24, 2011.	Anne Ferguson motioned to approve the minutes for February 24, 2011. Isalene Montgomery seconded.	Motion passed.	N/A	N/A
III. Executive Director's Report	Executive Director's report attached for review. Ms. Morgese reviewed the highlights of the Executive Director's Report with the members present.	N/A	N/A	NA

<b>Activity</b>	<b>Summary</b>	<b>Action</b>	<b>Follow-Up</b>	<b>Date</b>
IV. Committee Reports				
Finance & Administrative Oversight Committee	Isalene Montgomery said the Finance Committee met on February 4, 2011. A copy of the IRS Form 990 (2009) was distributed to the Executive Committee members and was reviewed and approved by the Finance Committee members.	The Finance Committee will make a recommendation for approval at the board meeting.	Approval by board.	March 15, 2011
Coalition Committee	Please refer to Executive Director's report.	N/A	N/A	N/A
Nominating/ Governance	Ray Salazar said he will be announcing the new Board/Coalition members to be seated and the 2011 Slate of Officers at the annual meeting.	N/A	N/A	N/A
V. Old Business Capital Campaign /Property Purchase	Dixie Morgese provided an update on the move. A copy of the floor plan was distributed to the members present and reviewed. Ms. Morgese said she has been working with Susan Kaplan-Perry with the layout of the building.	Ms. Morgese provided a tour of 109 Executive Circle to the members present.	N/A	N/A
VI) New business Annual Meeting	A copy of the annual meeting agenda was distributed to the members present and reviewed.	N/A	N/A	February 28, 2011
VII) Adjournment	Meeting was adjourned at 9:45am.	N/A	N/A	N/A