

**Healthy Start of Flagler and Volusia Counties
Executive Committee Meeting Minutes
Thursday, August 13, 2009**

Date/Meeting Start Time: August 13, 2009 – 8:30am

Location: Healthy Start Coalition, 135 Executive Circle, Suite 101, Daytona Beach, FL. 32114

Committee Members Present: Anne Ferguson, Pat Northey, Karen Turner and Ray Salazar

Committee Members Absent: Isalene Montgomery and Richard Hills

Other Board Members Present: None

Staff Present: Dixie Morgese

Guests Present: None

Activity	Summary	Action	Follow-Up	Date
I. Welcome- Call to Order	Meeting called to order 8:30am.	N/A	N/A	N/A
II. Approval of minutes May 14, 2009	Ray Salazar motioned to approve the minutes. Karen Turner seconded.	Motion passed.	N/A	N/A

Activity	Summary	Action	Follow-Up	Date
III. Executive Director's Report	<p>Pat Northey reviewed the highlights of the recent Department of Health Monitoring Report. Ms. Northey commended Dixie Morgese and staff for an excellent report.</p> <p>Executive Director's report attached. Ms. Morgese reviewed the highlights of the report.</p>	Information only	N/A	N/A
IV. Committee Reports Capital Campaign	<p>Nominating/Governance – Ray Salazar said the Nominating/Governance Committee met on September 8, 2009. They have recommended the current slate of officers to promote continuity. In accordance with the by-laws they also opened up to nominations from the Board.</p> <p>Ms. Morgese updated the members present on the Capital Campaign and the current status of the Watson Building. Based on recommendation of the Finance Committee, the Executive Committee determined that the Healthy Start Coalition should submit cancellation within the due diligence period to avoid losing the \$20,000 deposit. Discussion was held about having an outside consultant to run a Capital Campaign for a percentage of the proceeds. Ms. Morgese advised that Sharon Warriner had expressed an interest. The Executive Committee voted to offer Sharon Warriner a contract to conduct a Capital Campaign. The members present recommended getting a Healthy Start success story.</p> <p>The Executive Committee recommended that there be 100% Board participation in the Capital Campaign so</p>	<p>Any additional nominations for officers or new Board members need to be submitted to the Coalition of to Ray Salazar.</p> <p>Send a letter to current donors who contributed to the Capital Campaign.</p> <p>\$100,000 Campaign to run Labor Day to Mother's Day.</p>	<p>Ms. Morgese will draft a letter.</p> <p>Ms. Morgese will follow-up with Sharon Warriner.</p>	No later than October 7, 2009.

Activity	Summary	Action	Follow-Up	Date
<p>Finance & Oversight Committee</p> <p>Coalition Committee</p>	<p>that follow-up to key donors could unequivocally state that 100% of the Board contributed. This will be brought up at the next Board meeting.</p> <p>Ms. Morgese said she will enter into a month to month lease with Humana with a 60 day termination clause and continue to work with Margaret Sheehan of ReMax on finding a suitable location. Ms. Morgese said Ms. Sheehan is researching some lease to purchase options. . Ray Salazar motioned to approve the Capital Campaign. Anne Ferguson seconded.</p> <p>Ms. Morgese reviewed the FY09/10 operational budget. Ray Salazar motioned to approve the FY09/10 operational budget. Karen Turner seconded.</p> <p>Ms. Morgese said Coalition meetings will be scheduled after the 25th of the month in the new calendar year. Ms. Morgese said this will allow for quarterly reports to be turned in from the providers</p>	<p>Motion passed.</p> <p>Motion passed.</p>		<p>September 15, 2009</p>
<p>V. Other business</p>	<p>None</p>	<p>N/A</p>	<p>N/A</p>	<p>N/A</p>
<p>VI) Adjournment</p>	<p>Meeting was adjourned at 9:45am.</p>	<p>None</p>	<p>None</p>	<p>None</p>