

**Minutes: Healthy Start Coalition of Flagler and Volusia Counties, Inc.
Board of Directors Meeting**

Date/Time: Tuesday, March 17, 2009 – 12:00pm

Location: United Way, 3747 International Speedway Blvd, Daytona Beach, FL. 32114

Members Present: Patricia Northey, Karen Turner, Kassandra Blissett, Dr. Thomas Coleman, Steve Forsyth, Patrick Johnson, Jennifer Morgan, Blaine O’Neal, and Ray Salazar

Members Absent: Anne Ferguson, Isalene Montgomery, Rev. Richard Hills, Tracey Lasenby, Janet Martinez, Dr. John Meyers, and Maria Vigo

Staff Present: Dixie Morgese and Peggy Cage

Guests Present: None

Agenda Item	Summary/Discussion	Action	Follow-Up	Date
Welcome and Introductions	Patricia Northey welcomed and everyone.	N/A	N/A	N/A
Consent agenda Approval of December 17, 2008 minutes	The approval of the consent agenda to approve the December 17, 2008 meeting minutes will be sent out for an electronic vote by all members due to no quorum.	Send out via email for a vote. Approved electronically.	Peggy Cage	3/18/09
Committee Reports Exec Committee/ President	Patricia Northey reported legislators are in session in Tallahassee. Ms. Northey said now is the time to visit Tallahassee and support the efforts of Healthy Start both locally and at a statewide level. Ms. Northey announced that Dixie Morgese will be in Tallahassee at the end of the month for Children’s Week and Volusia Days. Ms Northey said she will also be in Tallahassee for Volusia Days.	N/A	N/A	N/A
	Dixie Morgese asked that you visit your legislators throughout the year, send letters and make phone calls regarding a) not cutting our budget, b) not regionalizing coalitions, c) supporting tobacco tax to replenish children’s trust and generate new revenue. Ms. Northey said in your packet there is a list of talking points provided by Healthy Start.	N/A	N/A	N/A
	Ms. Northey encouraged members to attend Children’s Week at the	N/A	N/A	N/A

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Finance & Administrative Oversight	<p>Volusia County Administration building on March 19, 2009. Ms. Northey said Healthy Start and other local agencies will be presented with a proclamation celebrating Children’s Week.</p>			
	<p>Ms. Northey said a discussion was held at the Executive Committee meeting for representation from the black community on the board and if you have any contacts please forward the information to the Nominating Committee.</p>	<p>Forward your recommendations to the Coalition or Ray Salazar.</p>		
	<p>Ms. Northey asked Ms. Morgese to update the members present on the office move and the properties that have been visited.</p>	<p>Ms. Morgese updated members present on the move.</p>	<p>N/A</p>	<p>N/A</p>
	<p>Dixie Morgese reviewed the highlights of the second quarter financial reports. Ms. Morgese commended the Finance Committee for their rapid allocation of unspent funds based on the 2nd quarter financial reports. Ms. Morgese said the allocation provided new services for our clients (midwives providing childbirth education, breastfeeding education, and interconception education and care, a full time Healthy Start Outreach Coordinator at The Chiles Academy and additional training for HS direct service staff).</p>	<p>Ms. Northey thanked Carrie Wilson and staff for their good work on the budget.</p>	<p>N/A</p>	<p>N/A</p>
Gov/Nominating Seating of	<p>Ms. Morgese said she has been working with the Marketing Director and One Voice for Volusia to develop a procedure and scoring mechanism and a RFP (Request for Proposal). Ms. Northey said the Finance Committee is reviewing a draft of the Procurement Process and will be approved at the next Finance Committee meeting.</p>	<p>N/A</p>	<p>N/A</p>	<p>N/A</p>
	<p>Ray Salazar announced the resignation of Suzanne Konchan. Mr. Salazar said Ms. Konchan accepted a position in St. Johns County. Mr. Salazar said Dr. Pam Carbiener has resigned from the board and moved to the Coalition due to receiving funds for services from Healthy Start. Mr. Salazar welcomed new board members Kassandra Blissett, Blaine O’Neal and Jennifer Morgan to the board.</p>	<p>N/A</p>	<p>N/A</p>	<p>N/A</p>
Coalition/Executive Director’s report	<p>Dixie Morgese explained that the Board looks at our daily operation and the Coalition reviews our service delivery plan. Ms. Morgese said we have several new contracts and all of the providers attend the Coalition meetings.</p>	<p>Information only</p>	<p>N/A</p>	<p>N/A</p>

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	<p>Refer to Executive Director's report attached. Ms. Morgese reviewed the highlights of her report with the members present. Ms. Morgese said she is actively meeting with legislators.</p> <p>Steve Forsyth said prior to the SunTrust Foundation sending their recent donation they had reviewed The Healthy Start website and were very impressed.</p> <p>Dixie announced that The Chiles Academy was awarded the Early Head Start grant.</p>	<p>Direct any questions on the report to Dixie Morgese</p> <p>Visit the Healthy Start website at www.healthystartfv.org</p> <p>N/A</p>	<p>N/A</p> <p>N/A</p> <p>N/A</p>	<p>N/A</p> <p>N/A</p> <p>N/A</p>
Old Business/New Business	None			
Announcements	<p>Children's Day at the Volusia County Building on March 19, 2009 from 10:00am – 1:30pm.</p> <p>Child Watch scheduled for Thursday, April 30, 2009. Ray Salazar said he was an interviewer for the Boys and Girls Club youth of the year and recommended that the young lady who won attend Child Watch.</p> <p>United Way Volunteer of the Year luncheon scheduled for Thursday, April 23, 2009 at the Ocean Center.</p> <p>Riverfest scheduled for Saturday, October 17, 2009.</p>	<p>N/A</p> <p>Contact Peggy Cage if you wish to participate. Ray Salazar will follow-up with Joe Sullivan (Boys and Girls Club) to contact the Youth of the Year.</p>	<p>N/A</p> <p>Prior to Child Watch</p>	<p>N/A</p> <p>4/30/09</p>
Public/Other Participation	None.	N/A	N/A	N/A
Adjournment	Meeting was adjourned at 12:45p.m.	None	N/A	N/A